



### 3. Skills requirements

What qualities, skills and experience is required from the individual?

### 4. Personnel: Please state below

Who will the individual report to?

Who will be the individual's line manager/and or reporting officer?

### 5. Transfer of learning

Please give details of how the Opportunity will benefit your organisation, the individual and their organisation.

## 6. Logistics

Please provide details of the likely start date, duration, location, resources (ie; desk, PC, fax etc.) and funding arrangements for the opportunity

## 7. Endorsement

### Interchange Manager

Signed

Date

Please return completed form to:

Marcella Phillips, Interchange Unit  
3rd Floor, Royston House  
Upper Queen Street  
Belfast, BT1 6FD

Tel: 028 9057 2375. Fax: 028 9054 2039

Email: [marcella.phillips@dfpni.gov.uk](mailto:marcella.phillips@dfpni.gov.uk)

