**FROM: ROSEMARY GRAHAM Ref: I/C**

**48/17**

**DATE: 23 OCTOBER 2017**

**TO: INTERCHANGE PARTNERS**

# Secondment Opportunity with

**Police Service of Northern Ireland**

# Project Improvement Co-ordinator Custody Health Care

1. I have attached an Interchange Hosting Proforma outlining the details of the above opportunity and ask that you consider bringing it to the attention of staff in your organisation who would be eligible to apply. It is also available on the Interchange Website.

Eligibility

1. The opportunity is aimed at individuals at Middle Management level who have the relevant skills and experience to undertake the duties outlined.

Salary

1. Police Service of Northern Ireland will meet salary costs and associated expenses. The salary scale is £28,500 - £31,135 per annum

Duration

1. The opportunity will last for up to 24 months. The secondment will begin as soon as a suitable candidate has been identified and a release date is agreed.

Location

1. The successful candidate will be based at the PSNI Headquarters, Brooklyn, Belfast.

How to apply

1. Interested staff should complete a candidate proforma, available at [www.interchangeni.org.uk](http://www.interchangeni.org.uk) and return it through your Interchange Manager to [interchangesecretariat@finance-ni.gov.uk](mailto:interchangesecretariat@dfpni.gov.uk)  by **Friday 10 November 2017** otherwise I will assume a nil return. Candidates should demonstrate in the proforma how they meet the skills requirements for the post. This information may be used for shortlisting purposes.
2. If you are unsure who the Interchange Manager is for your Department/Organisation a full list is available on the Interchange Website at <http://www.interchangeni.org.uk/guide/annex1.asp>.

Authorisation

1. All applications **MUST** be accompanied with confirmation that the parent organisation is willing to release the candidate, should they be successful.

Further information

1. If you require any further information about the post, please contact Una Williamson, in PSNI OHW on 02890 650222 ext 22482 or by email to [una.williamson@psni.pnn.police.uk](mailto:una.williamson@psni.pnn.police.uk) including ‘Project Manager Custody Health Care’ in the title.

**Rosemary Graham**

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