NI INTERCHANGE SCHEME

# Hosting Opportunity Proforma

Reducing Offending Directorate, Department of Justice

 Name of Host

 Organisation

**1. Interchange Manager’s details**

Louise Cooper

 Name

 Organisation/

Reducing Offending Directorate, DOJ

 Department

Room 305A

Dundonald House

Stormont Estate

Belfast

 Address

 Telephone Fax number

028 90 520943

N/A

 Number

louise.Cooper@justice-ni.x.gsi.gov.uk

 E-mail

Type of Opportunity

Secondment-Grade 7 Tackling Paramilitarism Team

**2. Details of hosting opportunity**

 Description of opportunity

The Tackling Paramilitarism Programme consists of 38 commitments from the NI Executive in response to the Fresh Start report, supported by a budget of £50million over five years. Reducing Offending Directorate, Department of Justice (DOJ) has lead responsibility for part of recommendation A9 relating to how restorative justice organisations operate and specifically to explore whether a Centre of Restorative Excellence should be established.

The DOJ commissioned an independent feasibility study to examine this issue in further detail, and now wishes to move to the implementation of the recommendations made in this report. This work is likely to attract considerable public scrutiny and will require extensive engagement and collaborative working to successfully implement the findings of the report.

Main objectives of the opportunity

The Tackling Paramilitarism Programme has four long term outcomes:

* the public support and have increasing confidence in the justice system;
* we all live in safer and more confident communities;
* support is available for those who want to move away from paramilitary activity and structures;
* paramilitarism has no place.

Recommendation A9 states

*A9 - The Executive should put in place a dedicated fund for restorative justice initiatives to provide enhanced levels of resource over longer periods of time to deliver positive outcomes for individuals and communities. This should include resourcing the proposal for a centre of restorative excellence.*

The Executive will put in place a dedicated fund for restorative justice initiatives to provide enhanced levels of resource over longer periods of time to deliver positive outcomes for individuals and communities.

The Department of Justice will also carry out a feasibility study to identify best options for a new centre of restorative excellence.

The DOJ has conducted an independent feasibility study to identify the best options for a Centre of Restorative Excellence, and is now seeking to move forward to implementation of recommendations.

The main duties of the role entail:

* Working in partnership with government departments and bodies to review the feasibility study findings
* Working in partnership with accredited community based restorative justice organisations to review the feasibility study findings
* Determining the required sequence of work in establishment a Centre of Restorative Excellence
* Contributing to recommendations on the role, responsibilities and status of a Centre of Restorative Excellence

**3. Skills requirements**

What qualities, skills and experience is required from the individual

1. At least 3 years relevant experience in the last 5 years working in partnership with voluntary and community sector organisations.
2. Experience working to tight timescales and delivering in a collaborative working environment
3. Demonstrable experience in delivering change projects.
4. CTC clearance required

Desirable

1. Understanding of the justice system
2. Political and cultural awareness; sound knowledge of current affairs

**4. Personnel: Please state below**

 Who will the individual report to?

Louise Cooper

Deputy Director, NI Prison Service

Reducing Offending Directorate, DOJ

 Who will be the individual’s line manager and/or reporting officer?

Louise Cooper

Deputy Director, NI Prison Service

Reducing Offending Directorate, DOJ

**5. Transfer of learning**

 Please give details of how the Opportunity will benefit your organisation, the

 individual and their organisation.

This post provides the opportunity for the successful individual to contribute to the delivery of a key commitment in the Tackling Paramilitarism Programme. There is a unique opportunity to work in collaboration with partners in NI Departments and the voluntary and community sector to implement an entirely new organisation which will assist in achieving the four long term outcomes of the Tackling Paramilitarism programme.

**6. Logistics**

Please provide details of the likely start date, duration, location, resources (i.e.;

 desk, PC, fax etc.) and funding arrangements for the opportunity.

**Start Date**: December 2018 or as soon as a suitable candidate has bene identified and a release date is agreed

**Duration**: Approximately 16 months (December 2018 to March 2020) with the possibility of an extension depending on progress of work.

**Location**: The post-holder will be based in Dundonald House, Stormont Estate, Belfast.

**Form of Transport**: Given the nature of the post, it is likely that the post holder will be required to visit engage with a range of criminal justice organisations and voluntary and community sector partners on a regular basis and the successful candidate is required to have a suiable form of transport to fulfil the duties of the post.

**Salary**: NICS Grade 7 scale: £48,226 - £52,857

**Funding**: The post will be funded by the Northern Ireland Prison Service.

**Security Clearance**: The successful candidate must have, or be willing to obtain, CTC level clearance.

**Selection Process**: A paper sift and interview will be used to determine the most suitable applicant for the post

**Further Information**: Please contact Louise Cooper (Tel 028 90 520943 or via e-mail louise.cooper@justice-ni.x.gsi.gov.uk) for further information about the post.

**Closing date**: 5.00pm on Friday 07 December 2018

**7. Endorsement**

 **Interchange Manager**

Louise Cooper

Signed

19 November 2018

 Date