# Hosting Proforma

Urban Villages, The Executive Office

Name of Host

Organisation

**1. Interchange Manager’s details**

Gerard Murray

Name

Organisation/

The Executive Office

Department

Castle Buildings, Stormont Estate, Belfast

BT4 3SR

Address

Telephone Fax number

02890765763

Number

gerard.murray@executiveoffice-ni.gov.uk

E-mail

Type of Opportunity

**Investment Appraisal Officer** – 12 months secondment

**2. Details of hosting opportunity**

Description of opportunity

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| **Urban Villages Investment Appraisal Support**  The post holder will be responsible for developing detailed economic appraisals for Urban Villages Capital projects ranging in value from £500k to £5m in line with the NIGEAE. For example, the regeneration of the strategically significant Meenan Square Site in the Bogside, Fountain and Bishop St Urban Village Area. The post holder will be required to work closely with a wide range of community and statutory stakeholders to address project risks relating to deliverability, feasibility, affordability and sustainability prior to submitting completed economic appraisals for approval. While the assignment is expected to be for a 12 month period, this may be extended, subject to agreement by all parties.  Urban Villages is an Executive endorsed good relations programme which will contribute to delivering on the Executive commitments in T:BUC. It is an approach designed to improve good relations outcomes and develop thriving places where there has been a history of deprivation and community tension. The programme aims to address the lack of community cohesion and cooperation which can create instability and disengagement and by extension in some areas lead to under-investment and failure to meet potential. Targeted physical development and associated work to build neighbourhood capability aims to improve the life experiences of communities and provide joined-up and sustainable approaches to increase community confidence and secure the necessary foundations to foster better community relations within and between communities and facilitate potential for an improved physical environment. The Programme has a budget of circa £65m - £47m capital and £16m revenue over 5 years.  The Urban Villages Programme has **three inter-connected aims**:   1. To foster positive Community Identities; 2. To build Community Capacity; and 3. To improve the Physical Environment. |

Main objectives of the opportunity

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| 1. Develop economic appraisals and business cases for Urban Villages capital projects in conjunction with project promoters (community groups), delivery partners (Belfast City Council, Derry City and Strabane District Council, Department for Communities, Housing Associations) and technical teams (design and costs). 2. Quality assurance of economic appraisals, business cases and evaluations against the requirements of NIGEAE and linked to UV Outcomes. 3. Support the delivery of the capital programme via liaison with Urban Villages Local Co-ordinators and the wider team to assist in the completion of business cases in a timely manner. 4. Track progress of capital business cases and provide updates to Programme Delivery Manager and senior team when required. |

**3. Skills requirements**

What qualities, skills and experience is required from the individual

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| Experience of:   * developing economic appraisals for multi-million pound capital projects; * supporting community groups with varying levels of capacity to support the development of projects; * working with multi-disciplined teams to inform the design and costing of projects; and * working with a wide range of stakeholders to achieve outcomes. |

**4. Personnel: Please state below**

Who will the individual report to?

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| Gerard Murray, Urban Villages Programme Delivery Manager |

Who will be the individual’s line manager and/or reporting officer?

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| As above |

**5. Transfer of learning**

Please give details of how the Opportunity will benefit your organisation, the

individual and their organisation.

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| Knowledge transfer will take place from the individual to the wider UV team in terms of developing economic appraisals for multi-million pound capital projects and supporting groups to build their capacity.  The individual and their organisation will benefit from exposure to a high profile flagship Executive Office Programme. They will develop skills in relation to managing relationships with community, statutory and elected representatives. They will gain an understanding of collaborating across government to deliver outcomes in line with the Programme for Government. |

**6. Logistics**

Please provide details of the likely start date, duration, location, form of transport required, resources (i.e.; desk, PC, etc.) and funding arrangements for the opportunity.

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| **Start Date**: As soon as a successful candidate has been identified and a release date agreed.  **Duration**: 12 months (possibility of extension subject to the agreement of all parties).  **Location**: Knockview Buildings, Stormont Estate  **Form of Transport**: it is preferable if the successful candidate has access to a suitable form of transport.  **Funding**: The Executive Office will meet salary and associated costs. The salary range is £36,812 - £40,473.  **Further information**: For further information please contact Gerard Murray on Tel: 028 9076 5763 or by email at: [gerard.murray@executiveoffice-ni.gov.uk](mailto:gerard.murray@executiveoffice-ni.gov.uk).  **Closing Date:** Applications must be submitted by **5.00pm on Friday 28 June 2019** to**:**  **For NI Civil Service departmental staff only:** [**secondments@hrconnect.nigov.net**](mailto:secondments@hrconnect.nigov.net)  **For staff from all other Partner organisations:** [**interchangesecretariat@finance-ni.gov.uk**](mailto:interchangesecretariat@finance-ni.gov.uk) |

**7. Endorsement**

**Interchange Manager**

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| **Gerard Murray** |

**Signed:**

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| **06 June 2019** |

**Date:**