NICS HR

Interchange Unit

# Hosting Opportunity Proforma

Department for the Economy (and later Department of Finance)

 Name of Host

 Organisation

**1. Interchange Manager’s details**

Eoin McFadden

 Name

 Organisation/

Department for the Economy

 Department

Innovation Strategy Unit

Netherleigh

Massey Avenue

Belfast BT4 2JP

 Address

 Telephone Fax number

028 9052 9773

 Number

Eoin.McFadden@economy-ni.gov.uk

 E-mail

**Programme Manager (Cyber)** - Fixed term secondment in cyber security policy

Type of Opportunity

**2. Details of hosting opportunity**

 Description of opportunity

One post – Programme Manager in Cyber Security policy (non IT technical)

Secondment – two years with option to extend for up to a further year.

**3. Main objectives of the opportunity**

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| **BACKGROUND:**Strategic Policy Division provides analysis and advice on the development of evidence based economic policy and, through the Northern Ireland Industrial Strategy, seeks to identify the overall strategic direction for economic growth.The Division provides a link through to national economic policy development and implementation.The Division comprises five branches:• Economic Strategy Branch• Future Sectoral Policy Branch• Innovation Strategy Unit• City Deals Programme Branch• Future Funding Policy BranchThe post sits within Innovation Strategy Unit (ISU) which is responsible for policy development to support more NI companies engage in Innovation – a key aim of the NI Innovation Strategy and the Programme for Government.ISU works collaboratively with Invest NI, Universities, Colleges and InterTradeIreland to test thinking on a range of new initiatives. These include the NICS Small Business Research Initiative (SBRI) programme, R and D funding prioritisation, Open Innovation Accreditation, Cluster policy, Digital Catapult NI, and the Develop theme of the NI Cyber Security Strategic Framework for Action.**MAIN DUTIES AND RESPONSIBILITIES:**Covid-19 has changed the way businesses work and how citizens learn. This has resulted in a massive step change in delivering innovative digital solutions rapidly. This post is diverse, interesting and at the front of delivering change. The focus is on cyber security with the aim to support growth of the sector by 5000 jobs by 2030. Areas of interest will be skills development, wider growth of sector – support for trade and uptake of more sophisticated security by industry in NI, in addition to greater investment in related R and D.**GENERAL DETAILS:** Cyber Security• Cyber Security: A Strategic Framework for Action – Develop theme (DfE Lead) - Skills and talented people  - World class research  - Growth of cyber sector• Governance of Develop theme – to help ensure there are strong linkages with other themes and activities in cyber across NI• Skills – working to support growth and development of a sustainable skills pipeline to support growth of the industry• World Class Research – to support continued development and investment (including commercial investment) in leading edge research to maintain NI’s reputation in this field• Growth of Cyber Sector – contribute to help growth of sector from startups and indigenous companies through to FDI investment• Maryland MoU – capitalise on the opportunities this new relationship presents within the context of the MoU* NI Cyber Cluster – help in the development and growth of an effective cyber cluster in NI which actively promotes collaboration, skills development, increased trade and innovation

• Matrix Foresight Cyber Study – Provide a secretariat function to the Matrix panel for a study and report into Cyber growth opportunities. |

**4. Skills requirements**

What qualities, skills and experience is required from the individual

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| **Essential** 1. Working collaboratively - Experience of working with third party external organisations to achieve joint objectives and outcomes.
2. Programme management - the successful applicant will be expected to manage a range of projects from concept through to business case through to oversight and delivery within existing public sector structures. They will have good project management skills and be able to demonstrate how to manage a range of projects and initiatives in parallel.
3. Business/stakeholder engagement – the successful applicant will be expected to build effective relationships with a wide range of stakeholders public, private and third sectors. They will make the necessary connections to support research, formulating needs/weaknesses and securing delivery for new and existing initiatives.
4. Communications – effective writing, chairing and leading meetings, presenting in front of groups, oral reports on progress.
5. Analytical skills – being able to assess information, bring added value to that and research additional data/information to support developing arguments.
6. Be able to demonstrate competence in use of Microsoft office applications including word, email, spreadsheets and databases.

**Desirable**1. Self motivation - ability to work on own and as part of a team
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**5. Personnel: Please state below**

 Who will the individual report to?

Eoin McFadden, Head of Innovation Strategy Unit, Department for the Economy.

 Who will be the individual’s line manager and/or reporting officer?

Eoin McFadden, Head of Innovation Strategy Unit, Department for the Economy.

**6. Transfer of learning**

 Please give details of how the Opportunity will benefit your organisation, the

 individual and their organisation.

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| The successful applicants will be exposed to priority policy work across the Department for the Economy and will be afforded the opportunity to work with key stakeholders at a senior level and participate in senior level discussions with experts. They will gain insight to the working of a central government department and will gain experience in a wide range of relevant skills and competencies to support their personal and career development.Their respective organisation will gain from the expertise and knowledge gained from their employees participation in this secondment opportunity and with the added benefit of new networks and contacts which may have potential benefit to the parent organisation.The Department for the Economy will benefit from driven individuals keen to make a difference who will bring a skills set with them for applying to the tasks in hand and will therefore be able to make a valid contribution to developing services and support for a growing digital sector which is vital for all businesses and citizens in NI. |

**7. Logistics**

Please provide details of the likely start date, duration, location, resources (i.e.;

 desk, PC, fax etc.) and funding arrangements for the opportunity.

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| **Start date**: Likely January 2021. The individual will have access to all necessary equipment and space to undertake their duties in line with the NICS code of practice and will be expected to comply with all relevant codes for NICS staff.**Duration**: This post will be expected to last for two years.**Funding**: DfE will meet the salary and associated costs for this post. The salary range is: £37,272 - £40,979.**Form of transport**: The post holder will be expected to travel within Northern Ireland and should have access to a suitable form of transport. The post holder will be expected to travel within Northern Ireland and potentially to elsewhere in the UK and on occasion internationally when Covid-19 restrictions are lifted and it is safe to travel.**Location**: The successful candidate will be based in DfE, Netherleigh, Massey Avenue, Belfast. **Further information**: Please contact Eoin McFadden on Tel: 028 9052 9773Or by email at: Eoin.McFadden@economy-ni.gov.uk **Closing Date:** Applications\* must be submitted by **5.00pm on Friday 13 November 2020** to**:** **interchangesecretariat@finance-ni.gov.uk**\*This opportunity is not open to NI Civil Service staff |

**8. Endorsement**

 **Interchange Manager**

Eoin McFadden

Signed

28 October 2020

 Date