**FROM: Paul McKinney Ref: I/C 66/21**

**DATE: 10 September 2021**

**TO: INTERCHANGE MEMBERSHIP**

# Secondment Opportunity with

**Mid Ulster District Council (MUDC)**

**Centre Manager**

1. I have attached an Interchange Hosting Proforma outlining the details of the above opportunity and ask that you consider bringing it to the attention of staff in your organisation who would be eligible to apply. It is also available on the Interchange Website.

Eligibility

1. The opportunity is aimed at individuals at middle management level who have the relevant skills and experience to undertake the duties outlined.

Salary

1. The salary scale is £35,745 - £38,890 gross per annum and MUDC will pay the total salary and associated costs to the secondee’s parent employer on a full cost recovery basis.

Duration

1. The secondment is expected to last until 30 June 2023, may be extended or established subject to agreement by all parties.
2. Location

Cookstown Leisure Centre (will be required to work across Mid

Ulster Council area to meet the needs of the service)

Authorisation

1. All applications **must** be accompanied by authorisation from both your Line Manager **and** Interchange Manager, and confirmation that your parent organisation is willing to release you if successful.

How to apply (process for **non**-NI Civil Service organisations)

1. Interested staff should complete a candidate proforma, available at [www.interchangeni.org.uk](http://www.interchangeni.org.uk) and return it to the Interchange Secretariat by email at: [interchangesecretariat@finance-ni.gov.uk](mailto:interchangesecretariat@finance-ni.gov.uk) by **5.00pm on Monday 20 September 2021;** otherwise I will assume a nil return.

GDPR

1. Your information will be held and managed in accordance with the Data Protection Act/GDPR policies and procedures, including those relating to retention and disposal will be applied; the information will be used only for the purposes of this secondment, and will only be shared with any relevant third parties only with the explicit permission and assurance of NICSHR.

**Paul McKinney**

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