**FROM: Paul McKinney Ref: I/C 94/21**

**DATE: 15 November 2021**

**TO: INTERCHANGE PARTNERS**

# Secondment Opportunity with

**THE department of health (doh)**

**Deputy Principal**

**Management of Capital Business Cases**

1. I have attached an Interchange Hosting Proforma outlining the details of the above opportunity and ask that you consider bringing it to the attention of staff in your organisation who would be eligible to apply. It is also available on the Interchange Website.

Eligibility

1. This opportunity is aimed at individuals at middle management level who have the relevant skills and experience to undertake the duties outlined.

Salary

1. DoH will meet salary costs and associated expenses and the salary range is £39,748-£42,630pa.

Duration

1. This secondment will be for a period of two years.
2. Location

Thesuccessful applicant will be based in Castle Buildings, Stormont Estate, although most staff in DoH are currently working from home.The post involves occasional travel to locations outside Castle Buildings to attend meetings, workshops and seminars.

1. Travel

The post may require some travel throughout NI, so it would be desirable that the successful candidate have access to a suitable form of transport.

Authorisation

1. All applications **must** be accompanied by authorisation from both your Line Manager **and** Interchange Manager, and confirmation that your parent organisation is willing to release you if successful.

How to apply (process for **non**-NI Civil Service organisations)

1. Interested staff should complete a candidate proforma, available at [www.interchangeni.org.uk](http://www.interchangeni.org.uk) and return it to the Interchange Secretariat by email at: interchangesecretariat@finance-ni.gov.uk by **5.00pm on Friday 10 December 2021;** otherwise I will assume a nil return.

GDPR

1. Your information will be held and managed in accordance with the Data Protection Act/GDPR policies and procedures, including those relating to retention and disposal will be applied; the information will be used only for the purposes of this secondment, and will only be shared with any relevant third parties only with the explicit permission and assurance of NICSHR.

**Paul McKinney**

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