# Hosting Proforma

Department of Health, Northern Ireland

Name of Host

Organisation

**1. Interchange Manager’s details**

Elaine Colgan

Name

Organisation/

Department of Health

Department

Castle Buildings

Stormont Estate

Belfast

Address

Telephone Fax number

N/A

02890522142

Number

elaine.colgan@health-ni.gov.uk

E-mail

Type of Opportunity

Secondment – Environmental Health Officer

**2. Details of hosting opportunity**

Description of opportunity

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| The Public Health Act (NI) 1967 is NI’s primary legislation covering health protection measures relating to infectious diseases. A Bill team has been established in the Department of Health to develop a new Public Health Bill to replace and update this legislation. One of the key elements of this will be the inclusion of emergency powers to be used in public health emergencies similar to the Coronavirus pandemic. DOH would like to embed an Environmental Health Officer (EHO) into this team to bring their experience from a local government perspective, and experience from working under the Coronavirus restrictions regulations in a professional capacity. |

Main objectives of the opportunity

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| The main objectives of this opportunity for DOH are as follows:   * Input a local government perspective the policy development of the Public Health Bill * Bring experience from Coronavirus enforcement, or interpretation of regulations into guidance, into the development of emergency powers * Be a key contact for local government, and bring existing networks into contact with the Bill team to improve stakeholder engagement and co-design.   For the postholder the objectives would be as follows:   * Develop an understand of the legislation making process * Gain an indepth knowledge of the new legislation that will benefit their organisation after they return * Gain experience in translating complex legal requirements into plain language that can be understood by those not trained in the area |

**3. Skills requirements**

What qualities, skills and experience is required from the individual

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| The candidate must:   * Be an Environmental Health Officer in a local government organisation; * Have experience in this role in working on Coronavirus Restrictions Regulations * Have an understanding of the Public Health Act 1967 as it applies in NI |

**4. Personnel: Please state below**

Who will the individual report to?

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| The individual will report to either myself or Niall Donnelly in the Department of Health |

Who will be the individual’s line manager and/or reporting officer?

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| As above |

**5. Transfer of learning**

Please give details of how the Opportunity will benefit your organisation, the

individual and their organisation.

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| This opportunity will benefit DOH by bringing local government expertise and experience of the operation of the Public Health Act into the Public Health Bill team, leading to increased quality of outcome in how the Act can be translated into operational policy. Their experience of Coronavirus will ensure the emergency provisions within the Bill are shaped to build on learning from the previous use of powers as contained in the current legislation. The individual will gain experience of the making of legislation, and develop an in-depth knowledge of the new legislation by being part of its develop – knowledge they can then take back to their existing organisation and existing role. |

**6. Logistics**

Please provide details of the likely start date, duration, location, form of transport required, resources (i.e.; desk, PC, etc.) and funding arrangements for the opportunity.

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| **Start Date**: 1 August 2022  **Duration**: 2 years, with a possible extension for a further 1 year if required to complete the passage of the Bill through the Assembly (subject to the agreement of all parties).  **Location**: Castle Buildings, Stormont Estate, Belfast  **Funding**: DoH will meet salary costs and the salary range is: £32,328-£33,459pa.  **Closing Date:** Applications must be submitted by **4.00pm on Friday 24 June 2022** to**:**  [**interchangesecretariat@finance-ni.gov.uk**](mailto:interchangesecretariat@finance-ni.gov.uk) |

**7. Endorsement**

**Interchange Manager**

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| **Elaine Colgan** |

**Signed:**

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| **30 May 2022** |

**Date:**