**FROM: PAUL MCKINNEY Ref: I/C 59/22**

**DATE: 26 August 2022**

**TO: INTERCHANGE PARTNERS**

**Secondment Opportunity with**

**LOCAL GOVERNMENT STAFF COMMISSION (LGSC)**

**director of corporate services**

1. I have attached an Interchange Hosting Proforma outlining the details of the above opportunity and ask that you consider bringing it to the attention of staff in your organisation who would be eligible to apply. It is also available on the Interchange Website.

Eligibility\*

1. The opportunity is aimed at individuals at senior management level who have the relevant skills and experience to undertake the duties outlined.

Salary

1. **LGSC** will meet salary costs and associated expenses. The salary scale for this post is PO14, SCP 62-65 (£70,693 - £74,579) (Subject to review).

Duration

1. It is anticipated that this opportunity will last until March 2024 with the possibility of an extension subject to the agreement of all parties (dependent on LGSC dissolution date).

Location

1. The successful candidate will be based at 18-22 Gordon Street, Belfast, BT1 2LG.  Hybrid working arrangement will be considered.

Authorisation

1. All applications **MUST** be accompanied by authorisation from both your Line Manager **and** Interchange Manager, and confirmation that your parent organisation is willing to release you if successful.

How to apply (process for **non**-NI Civil Service organisations)

1. Interested staff should complete a candidate proforma, available at [www.interchangeni.org.uk](http://www.interchangeni.org.uk) and return it to the Interchange Secretariat at: [interchangesecretariat@finance-ni.gov.uk](mailto:interchangesecretariat@finance-ni.gov.uk) by **Noon on Friday 09 September 2022;** otherwise I will assume a nil return.
2. Candidates should demonstrate in the proforma how they meet the requirements for the post. This information may be used for shortlisting purposes.

GDPR

1. Your information will be held and managed in accordance with the Data Protection Act/GDPR policies and procedures, including those relating to retention and disposal will be applied; the information will be used only for the purposes of this secondment, and will only be shared with any relevant third parties only with the explicit permission and assurance of NICSHR.

Selection

1. Interviews will be held on Friday 16 September 2022

Further information

11. For further information about the post please contact Patricia Murray on 028 90313200 or by email at [pa@lgsc.org.uk](mailto:pa@lgsc.org.uk).

**Paul McKinney**

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