**FROM: PAUL McKINNEY Ref: I/C 31/23**

**DATE: 14 July 2023**

**TO: INTERCHANGE PARTNERS**

# Secondment Opportunity with

**Department of Agriculture, environment & rural affairs (DAERA)**

**College of Agriculture Food & Rural Enterprise (CAFRE)**

**SCIENTIFIC OFFICER**

1. I have attached an Interchange Hosting Proforma outlining the details of the above opportunity (more than one post is available) and ask that you consider bringing it to the attention of staff in your organisation who would be eligible to apply. It is also available on the Interchange Website.

Eligibility

1. The opportunity is aimed at individuals at middle management level who have the relevant skills and experience to undertake the duties outlined.

Salary

1. CAFRE will meet salary and any associated expenses. The current salary range is analogous to the NICS Executive Officer 1 level.

Duration

1. Secondment will be for a period of up to three years. Any extension would be subject to the agreement of all parties.
2. Location

The successful candidate will be based at Loughry Campus, 76 Dungannon Rd, Cookstown.

Authorisation

1. All applications **must** be accompanied by authorisation from both your Line Manager **and** Interchange Manager, and confirmation that your parent organisation is willing to release you if successful.

How to apply (process for **non**-NI Civil Service organisations)

1. Interested staff should complete a candidate proforma, available at [www.interchangeni.org.uk](http://www.interchangeni.org.uk) and return it to the Interchange Secretariat by email at: [interchangesecretariat@finance-ni.gov.uk](mailto:interchangesecretariat@finance-ni.gov.uk) by **4.00pm on Friday 28 July 2023;** otherwise I will assume a nil return.

GDPR

1. Your information will be held and managed in accordance with the Data Protection Act/GDPR policies and procedures, including those relating to retention and disposal will be applied; the information will be used only for the purposes of this secondment, and will only be shared with any relevant third parties only with the explicit permission and assurance of NICSHR.

Further information

1. For more information please contact Dr Gillian Stevenson by email at [Gillian.stevenson@daera-ni.gov.uk](mailto:Gillian.stevenson@daera-ni.gov.uk).

**Paul McKinney**

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